



Radiologic Technology Program

Information Packet-2025

Midland College's Radiologic Technology Program is a 2-year curriculum leading to an Associate of Applied Science Degree in Radiologic Technology. Courses are completed in four 16-week academic semesters and a 13-week summer semester. Classes begin each August in the fall semester. The program includes classroom and laboratory work at the F. Marie Hall Outpatient Center, as well as clinical experiences at various area health care facilities.

Students who complete the Radiologic Technology program become eligible to take the American Registry of Radiologic Technologists (ARRT) Examination. Upon passing the examination, individuals are awarded the certification credential.

Students will need to plan two to three hours of studying and preparation time weekly for each class and clinical course. The schedule is rigorous with classes, labs and/or clinical scheduled four to five days a week. The demands of radiologic courses are such that students may not be able to work full-time while enrolled in this curriculum.

The program's clinical experiences require that students be physically able to care for sick patients. This involves lifting, moving, and transferring patients into and out of bed. Students may be exposed to patients with infectious diseases.

Radiologic Technology Curriculum Degree Plan

Course Number	Course Title	Credit Hours
<i>Prerequisite Courses</i>		
MATH 1314	College Algebra	3
BIOL 2401	Anatomy & Physiology 1 w/lab	4
Semester Credit Hours		7
<i>Fall 2023-Program Start</i>		
RADR 1260	Clinical Radiologic Technology	2
RADR 1309	Introduction to Radiography and Patient Care	3
RADR 1311	Basic Radiographic Procedures	3
HPRS 1106	Medical Terminology (8 weeks)	1
	Humanities/Fine Arts Elective from Core Curriculum List	3
Semester Credit Hours		12
<i>Spring 2024</i>		
RADR 1313	Principles of Radiographic Imaging I	3
RADR 2301	Intermediate Radiographic Procedures	3
RADR 1266	Practicum Radiologic Technology	2
ENGL 1301	Composition I	3
BIOL 2401	Anatomy & Physiology 2 w/lab	4

Semester Credit Hours		15
<i>Summer 2024</i>		
RADR 1167	Practicum Radiologic Technology	1
RADR 2305	Principles of Radiographic Imaging II	3
	Soc/Behavioral from Gen ed Course list	3
Semester Credit Hours		7
<i>Fall 2024</i>		
RADR 2217	Radiographic Pathology (online)	2
RADR 2313	Radiation Biology and Protection	3
RADR 2331	Advanced Radiographic Procedures	3
RADR 2366	Practicum Radiologic Technology	3
Semester Credit Hours		11
<i>Spring 2025</i>		
RADR 1250	Radiographic Imaging Evaluation II	2
RADR 2309	Radiographic Imaging Equipment	3
RADR 2335	Radiologic Technology Seminar	3
RADR 2367	Practicum Radiologic Technology	3
Semester Credit Hours		11
Total Required Semester Credit Hours		63

Tuition – Students pay tuition and fees based on the number of hours they are enrolled in for each of the five semesters of the program. The estimated tuition and fees for in-district students is about \$8,000.00 for the entire program. This does not include uniforms, health insurance, and background or drug testing fees. Out of pocket fees are also required to apply for the licensing exam.

Financial Aid and Scholarships – Financial aid should be arranged early by contacting the Financial Aid Office at 432-685-5511 or by viewing the Financial Aid page on the Midland College website. Go to the home page and click “Enrollment & Aid”, then click “Paying for College”. Many scholarships are available based on need and/or academic achievement. Click “Scholarship” to find the steps to apply using My MC Portal. Midland Memorial Hospital also offers a Foundation Scholarship Program to pay for tuition, books and fees upon acceptance of a contractual agreement for employment after successful completion of the licensure examination. More information can be found for this opportunity at: [Home | Foundation \(midlandhealth.org\)](http://Home | Foundation (midlandhealth.org)) under Giving Opportunities.

Drug Testing – Midland College uses a program called Castlebranch that offers drug testing and background clearance for discounted rates. This program is also used to keep your immunizations, TB screenings, CPR, and any additional health-related information secure and easily accessible for the duration of the program. Castlebranch will notify you whenever you are due for certain screenings and updates so that you don’t have to. It is a one-time membership fee and your records are available to you whenever you need them. It’s around \$100 for the initial fee and has been included in tuition/fees.

Health care facilities affiliated with Midland College require that students have a negative drug screen prior to beginning clinical experiences in their facility. Therefore, passing a drug screen prior to engaging in clinical courses is required. Drug screens will be conducted on all students prior to placement in the clinical setting as well as at random intervals, and for cause. Students are responsible for all drug testing fees.

Upon acceptance to the program, you will be scheduled for your drug test at the college within the first weeks of school.

Age requirements-an applicant needs to be 18 years of age by September 1 of the year they are applying for.

Clinical Requirements- Due to the rigorous nature of the radiology program, many hours of clinical hours must be completed in order to progress and graduate. This means that attendance is of the utmost importance during the program. Working outside of the program is highly discouraged, and no modifications will be made to accommodate working schedules. Child care must also be considered, and students should have several backup babysitters just in case. In the event that an absence occurs, the time must be made up at the directors' discretion. More than two unexcused absences in a semester will result in failure of the program.

Physical Requirements- A radiologic technologist must be capable of a wide variety of manual and dexterity requirements. You will be required to lift and move patients, beds, equipment; manipulate advanced technology, and safely navigate the healthcare system.

Admission Requirements

The Radiologic Technology program has a competitive admission process, therefore not all applicants are offered admission. It is recommended that applicants begin this admission process as soon as possible. It is the student's responsibility to submit all required documentation to the Radiologic Technology clerk at the main campus. Please ask questions and seek advisement, we are here to help you succeed.

- 1. Midland College Application** – If you are not already enrolled at Midland College, you need to complete an application and be accepted to Midland College. Apply online at <http://www.midland.edu/enrollment-aid/steps-enroll>. If you need assistance visit the Welcome Center on the main campus.
- 2. Health Sciences Division Application** – Complete the Health Science Division application, which can be found online at <https://midland.edu/academics/degrees/health/hs-general-application.php>. PLEASE-use an email that is not a school email-you may not have access to a school email at all times. A file will be started so we can maintain contact with you during the admission process. It is important for you to check your emails-you will receive a response from Midland College Health Sciences Division within 3 days of receiving your application. We cannot be responsible for missed communications that have gone to junk/spam folders. If you do not receive a response within 3 days, please reach out to Tabitha Fuquay at tfuquay@midland.edu.

3. **High School Transcript or GED certificate** – Submit an official High School transcript or GED certificate to the Midland College Registrar’s Office, and submit a copy within your application packet.
4. **College Transcript(s)** – Submit all official transcripts of all colleges attended to the Midland College Registrar’s Office, and submit a copy of all transcripts within your application packet.
5. **Placement Test** – All applicants must complete the Texas Success Initiative (TSI) requirements in reading, writing, and math or meet the requirements for exemption. TSI requirements are listed on your transcripts as being completed/not completed based on the classes or testing you have done. If you have further questions, please contact admissions.
6. **International Students** – Applicants who did not graduate from a high school in the United States must pass the internet based TOEFL iBT (Test of English as a Foreign Language) and obtain a minimum score of 79. The TOEFL score is valid for two years. Information regarding the TOEFL can be obtained at <https://www.ets.org/toefl.html>. If you did not graduate high school in the US, but you have an advanced degree from a regionally accredited college in the United States, then contact the program director for further guidance. The final determination rests with the program director.
7. **Prerequisites:** College Algebra MATH 1314 and BIOL 2401-Anatomy & Physiology I. All classes must be completed with a grade of “C” or better.
8. **Criminal Background Check (CBC)** – All prospective students must consent to and be able to pass a criminal background check. The background check will be conducted by the program personnel if you are considered for the program. The consent is obtained when you submit your application to the program. Another national background check is completed upon acceptance to the program.

Due to the stringent ethics requirements set forth by the governing board for Radiology Technologists (ARRT), students should be aware that certain situations can disallow them from obtaining licensure. It is highly recommended that a student should obtain pre-application ethics review from the ARRT. More information can be found here:

<https://www.rrt.org/pages/earn-rrt-credentials/initial-requirements/ethics/ethics-review-preapplication>

These are instances where you would need to have pre-approval from the ARRT: (Traffic tickets and infractions are not considered unless it was substantial.)

- Misdemeanor or felony charges or convictions
- Military courts-martial
- Disciplinary actions taken by a state or federal regulatory authority or certification board
- Serious honor code (academic) violations as described in our Rules of Ethics, such as patient abuse, violating patient confidentiality, and cheating. You don't have to report offenses such as poor grades or falling asleep in class” (ARRT, Ethics Review Preapplication, 2023).

If you have any questions regarding your background, please contact the Program Director for guidance.

9. Immunizations/Screenings – All applicants must show documentation (shot records or titers showing immunity) that the following immunizations have been completed:

- Mumps-Measles-Rubella (MMR)- 2 doses or a titer
- Hepatitis B- 3 doses (or 2 dose series for Heplisav-B) or a titer.
- Varicella (chickenpox)-2 doses or titer
- Tetanus Diphtheria Pertussis (TDAP)- one dose within the last 10 years
- Students who are 22 years or younger will be required to have a Bacterial Meningitis vaccine as part of the college/state requirements. This dose must have been completed within the last 5 years.
- Negative TB test within the last year. If you have been vaccinated for TB (usually performed in different countries) you will need x-ray clearance. Please contact the program director for further information regarding this instance.

A flu shot will be required every year while in the program and is given in October/November. If an applicant refuses to receive a flu vaccination, the student must adhere to additional PPE requirements that are mandated by the clinical facilities.

10. Cardiopulmonary Resuscitation (CPR) Certification – Applicants must have a current certification in American Heart Association Health Care Provider or Basic Life Support Cardiopulmonary Resuscitation (CPR). The CPR certification must stay current through the applicant’s anticipated graduation date. **Online CPR courses are not acceptable.** CPR courses are offered once a month by the Midland College Health Sciences Continuing Education (HSCE). In order to enroll for the class, contact Kimberly Daw at 432-681-6338 located at the Advanced Technology Center, 3200 West Cuthbert. Additional classes can be found at Odessa College or Safety Education Centers within the Permian Basin.

- 11. Essay**-An essay on “Why do I want to be a Radiology Technologist” should be submitted with your application. It should have proper spelling, grammar, no less than 500 words, double-spaced and in 12-point Times New Roman font. If you have previous work experience or relevant medical training, this is the place to let us know! The essay is for you to shine on your accomplishments and let us know why you would like to be a radiologic technologist.
- 12.** An updated resume. If you have medical/healthcare experience in previous employment, please let us know here!
- 13. Observation**- A four-hour observation in the radiology department at Midland Memorial Hospital must be completed. In order to complete the observation, you must complete an application (enclosed), complete the training regarding HIPAA and confidentiality, have all of your current immunizations, TB screening and CPR -**BEFORE** you can schedule your appointment. Included in this packet is the application and the instructions to contact the Human Resources personnel at Midland Memorial to complete this requirement. You will then

be scheduled to complete your observation at MMH, and you must submit your sealed Observation Paper with your application packet.

Observations at MMH Open:	Observations Close:
January 12, 2025	May 30 th , 2025

Observations must be scheduled between January 12th through May 30th. The Human Resources Department will not accept any students needing to perform observations after May 30th. Your application packet will not be considered complete if you have not done your observation.

*Students must have a new observation performed for each application period. Observations at other local hospitals will not be considered.

- 14. A mandatory** advising session with the program director. A link will be sent to you to schedule this.

Admission Process

Once your application has been received, the admission team will review the applications received for the year. Based on a number of factors including, but not limited to: Essay, Observation review, Algebra grade, Anatomy & Physiology grade, previous coursework taken, high school and/or college transcripts, ect-we will determine a number of applicants to call to schedule for an interview with a panel committee. Only the top candidates will be selected for an interview.

At the interview, you are expected to dress in business attire, be on time, and do your best. We will tell you after the interview when to expect a response.

After the interview, we will determine a number of applicants to offer a spot to. You will be contacted via phone with our determination. If invited to participate, we will have a *Letter of Intent* for you to sign and return by a specified date. If you do not return it, we will assume you do not wish to participate and will offer the spot to another applicant. **Again, it is your responsibility to check your emails. Email is the preferred method of communication.**

If at any time you wish to withdraw your application, apply for the next cycle, or apply another health sciences program, please contact the Program Director at tfuquay@midland.edu.

Application Deadline for 2025– The Radiology Program accepts students only once a year. The application enrollment cycle will begin January 12th 2025, and the deadline for completed application packets is **June 15th, 2025.**

Contact Information:

Tabitha Fuquay, MBA, BHCM, RT(R)
Program Director
F. Marie Hall Outpatient Center,
Midland College
Midland, TX 79705
tfuquay@midland.edu



Midland College Radiology Program Estimated Program Costs*

Preparation for Admission-Required Prerequisites

Math 1314 (Algebra)	In-District: \$742
BIO 2401 (A&P 1)	Out of District: \$1148
Tuition and Fees - Midland College - Modern Campus Catalog™	Out of State: \$1442

Tuition for Degree Plan

Semester	In-District	Out-of-District	Out-of-State
Semester I (Fall)	\$ 1,272.00	\$ 1,968.00	\$ 2,472.00
Semester I (Spring)	\$ 1,590.00	\$ 2,460.00	\$ 3,090.00
Semester II (Summer)	\$ 742.00	\$1,148.00	\$ 1,442.00
Semester III (Fall)	\$ 1,166.00	\$ 1,804.00	\$ 2,266.00
Semester IV (Spring)	\$ 1,166.00	\$ 1,804.00	\$ 2,266.00
Total	\$ 5,936.00	\$ 9,184.00	\$ 11,536.00

*Tuition and fees or payment plan contracts are due at the time of registration.

Fees-Fees will be assessed when registering for the appropriate class

Course-Fee	Amount
RADR 1311-CloverLearning	\$220.00
RADR 1260-Trajecsys, Markers, Dosimeter, CastleBranch;	\$500.00 \$30.00
RADR 1266-Trajecsys	
RADR 1167-Trajecsys	\$170.00
RADR 2366-Trajecsys, Dosimeter	
RADR 2367-Trajecsys	
Total Fees	\$ 920.00

Updated 7/2/24

Clinical Needs (Estimated Costs)

3 Scrub Tops	Approximately \$30 to \$40 each
3 Scrub Bottoms	Approximately \$25 to \$35 each
Scrub Jacket (not required)	Approximately \$40 to \$50
Comfortable Shoes	Approximately \$50 to \$100



MC Radiology Patches

\$8 each, available at MC Bookstore

Misc. Fees, Replacement Fees	
Replacement markers	\$30
Replacement dosimeter	\$140
Replacement ID/Badge	\$30

Books- Note: Several books are used over multiple semesters. Hardcopy books/workbooks are required.

- Adler. Introduction to Radiologic & Imaging Sciences and Patient Care (8th ed. Elsevier) **Required**
ISBN: 9780323872201
- Bontrager's Textbook of Radiographic Positioning and Related Anatomy (Tenth ed.). Elsevier. **Required**
ISBN: 9780323653671
- Bontrager's Workbook of Radiographic Positioning and Related Anatomy (Tenth ed). Elsevier. ISBN: 9780323694230. **Required**
- Bontrager's Pocket Handbook. ISBN: 9780323694223. **Not required (But the Bontrager's might be sold as a set including this book).**
- Carlton & Adler. Principals of Radiologic Imaging 6th ed. ISBN: 9781337711067. **Required.**
- Kowalczyk. Radiographic Pathology for Technologists, 8th ed. ISBN: 9780323791298. **Required**
- Sherer. Radiation Protection in Medical Radiography Textbook. ISBN: 9780323825030. **Required**
- Sherer. Radiation Protection in Medical Radiography Workbook. ISBN: 9780323825085. **Required**
- Fauber. Radiographic Imaging and Exposure. 6th ed. ISBN: 9780323661393. **Required.**
- Saia. Radiography Prep, 9th ed. ISBN:978-2-25-986357-8. **Required**



*Estimates are based on 2024-2025 Tuition Fee Schedule. Your estimates may change depending on if you need additional classes, testing or retaking classes before you are at the prerequisite level. Transportation, food, housing, and books are not included in the tuition estimates. See the latest tuition rates published on the Midland College Website here:

[Tuition and Fees - Midland College - Modern Campus Catalog™](#)

For the purposes of scholarships, the books should be purchased through the campus bookstore, and prices will vary based on yearly demand/production. Please check with the bookstore fee schedule for the latest prices.

Midland College Radiology Technology Application Submission Format

Your completed application should be submitted in the following format, in a 9x12 envelope with your name:

- 1) Application Checklist for Applicant
- 2) Admissions Point Worksheet
- 3) Vaccinations/Screenings Page
- 4) Copy of your Tuberculosis Screening
- 5) Copies of your vaccination records
- 6) A copy of your TOEFL Score, if required
- 7) A copy of your CPR card
- 8) Your resume
- 9) Your essay
- 10) Unofficial copies of all transcripts, GED or high school transcripts
- 11) The sealed observation form

NO EMAILED DOCUMENTS WILL BE ACCEPTED.

Midland College
Radiologic Technology Program
Application Checklist for Applicant

The following checklist will help you stay on track with submitting your Radiologic Technology program application requirements. Please have **ALL** documents in a manila folder and turned into the Radiologic Technology Clerk by the due date.

- I completed and submitted a Midland College Application (online)
- I completed the Health Science Division Application (online)
- I submitted an official copy of my High School Transcript, GED certificate, and official transcripts to the Midland College Registrar's Office.
- I have placed **a copy** (official or unofficial) of any and all transcripts within this packet.
- I have passed all three (3) sections of the Texas Success Initiative (TSI) assessment or I am exempt (as stated on your college transcript. If you are unsure, contact the registrar's office).
- I am an international student **OR** did not graduate high school in the U.S. and I have passed the TOEFL iBT (Test of English as a Foreign Language) and obtained a minimum score of 79 (valid for 2 years); **OR**, I have a degree (Associate's Bachelor's or Master's) from an accredited U.S. College. (Circle one). If you did not graduate high school in the U.S. and you do not have an advanced degree, the TOEFL is required. See the admissions packet for more information.
 - If I am required to take the TOEFL, I have included a copy of my score in this packet.
 - If I have a degree, I have included a copy of the transcript or diploma within this packet.
- I have completed the Vaccinations Page and included it in this packet.
- I have a copy of my shot/titer records behind the Vaccinations Page.
- I have a copy of my Tuberculosis Skin Test results after the Vaccinations Page. (Must be within the last year).
- I have completed **MATH 1314**- College Algebra with a grade of "C" or better.
- I have completed **BIO 2401**-Anatomy & Physiology with a grade of "C" or better.
- I have completed and included a copy of my current American Heart Association Care Provider or Basic Life Support (CPR) certification. *Online CPR courses are not acceptable.*
- I completed my four-hour observation at Midland Memorial Hospital on this date: _____
- I have included my sealed observation form within the packet.
- I have submitted my essay answering the question, "Why do I Want to Become a Radiologic Technologist"
- I have submitted an updated resume.
- I have completed the mandatory advising session with the Program Director on: _____

THIS PAGE SHOULD BE FIRST IN YOUR APPLICATION PACKET

**Midland College
Radiologic Technology Program
Application Checklist for Applicant**

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THIS PAGE SHOULD BE FIRST IN YOUR APPLICATION PACKET

Midland College Radiology Technology Program Admission Points Worksheet

This form has been prepared so that you can keep up with your admission points standings. The application submission period is between January 15th through June 12th, 2025. The interview portion of the process carries additional points towards entry. Only the top candidates will be selected for an interview.

REQUIRED ADMISSION POINTS

Prerequisite Courses	Points
<i>For the following courses: A=4, B=3, C=2, D or below not accepted</i>	
BIO 2401-Anatomy & Physiology I	
MATH 1314-College Algebra	

Additional Admission Points-Degree Plan

The following courses are part of the degree requirement, but do not have to be completed for your application to be considered.	Points
<i>For the following courses, A=4, B=3, C=2. D or below not accepted</i>	
BIO 2402 Anatomy & Physiology II course grade	
BIO 2402 Anatomy & Physiology II already completed, C or above (+10 points)	
HPRS 1106 Medical Terminology	
Humanities/Fine Arts Elective (Gen ed course list)	
Soc/Behavioral Science (Gen ed course list)	
English 1301	

Additional Admission Points

Current Medical License/Certificate: CNA, Phlebotomy, EMT, Pharmacy, ect (include a copy in the application packet)	2 points possible per cert/max 4	
Early College High School Graduate	5 points	
Previous Associate, Baccalaureate or Master's degree	1 point ea/max 3	

Total Admission Points: _____

2025 Midland College Radiology Application
Vaccinations/Screenings

Instructions: You will enter the dates of your vaccinations on this page. You MUST also submit a copy of your vaccination records behind this page. If you do not have the required number of vaccinations, you must check with your physician, local health department, or pharmacy such as CVS or Walgreens to receive the required number of vaccinations.

TDAP (1 within last 10 years)	
Varicella (2 doses)	/
MMR (Measles, Mumps, Rubella) 2 doses	/
Bacterial Meningitis within last 5 years if 22 or younger	
Hepatitis B (3 doses) or 2 doses if Heplisav-B	/ /

Tuberculosis Screening was performed on: _____

Tuberculosis screening is performed every year. (Include a copy of the results behind this form).

**No applications will be accepted without
this page or your proof of vaccinations or
titers.**

Vaccination Titers

Serum titers are blood tests that measure whether or not you are immune to a given disease(s).

1. If you do not have a record of the previous vaccinations you have received, get your titers drawn first.

- Why? Your titers might indicate a high immunity to a specific disease, in which case you will not need to get vaccinated for that disease. If the titer for a specific disease shows that you are not immune, you need to get vaccinated or re-vaccinated (also known as getting a booster).

- You need to be sure with your physician that you are getting all the titers drawn at the same time for the vaccinations you need. MMR stands for measles, mumps, and rubella. You will need a titer for measles, and mumps, and rubella-all three different diseases to prove immunity to each one.

- Note: This is where previous vaccination records are helpful. Vaccinations for different diseases have different timelines and numbers of shots needed (example – Varicella – 2 shot series 4-6 weeks apart vs. Hep B – 3 shot series over 6 months). If a specific titer indicates non-immunity, then your physician can direct you on next steps for vaccination. 4. Once vaccinated, titers should not be drawn until 6-8 weeks after the vaccination. • Why? If drawn too soon afterwards, the titers will indicate non-immunity as the vaccine will still be in your system. Do not make the mistake of getting a titer drawn prematurely in order to meet the nursing department deadline; that does not work in your favor.

WHAT TO DO IF ANY OF YOUR TITERS COME BACK NON-IMMUNE:

1. Consult your physician about your vaccination history – how many immunizations have you already received for the disease(s)?

2. If you have not already had it, start the vaccination series for the non-immune disease. If you are part way through the vaccination series, complete it.

3. If you have completed the series, you will need to get an additional immunization (also known as a booster) for that disease.

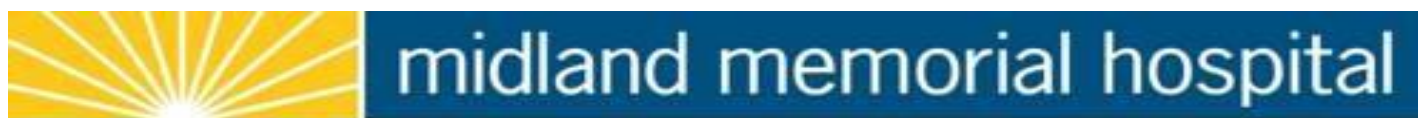
4. After completing the series, or getting the booster, **wait 6 weeks** and then get a follow-up titer. DO NOT GET THE TITER TOO EARLY OR IT WILL COME BACK NON-IMMUNE.

WHAT TO DO IF YOUR FOLLOW-UP TITER STILL COMES BACK NON-IMMUNE: •

If you have received all of the immunizations possible (by completing the series and getting boosters), you may not convert to immunity. At this point, it is okay. The Radiology Program will need you to retain all documentation indicating your non-immunity to the disease(s), in the form of your follow-up titer(s).

If you are submitting titers in lieu of any vaccination, you must:

- 1) Include the Vaccination Page, and write the reported date for the lab in the relevant vaccination.
- 2) Include a copy of each titer lab work behind the Vaccination page.
- 3) Include a copy of all vaccinations behind the Vaccination page.



Title:	Midland Memorial Hospital (MMH) Observations-Staff Development				
Version:	4	Approved:	Sharon Anderson (Director HR Compliance), Stephen Bowerman (President/Chief Exec Officer)	Date:	

Purpose: To provide educational opportunities for students and/or potential students in the community by allowing them to observe Midland Memorial Hospital employees. All observers 18(+) will go directly through Human Resources- Staff Development. *(17 years of age in their senior year of high school may be the only exception.)*

Procedure: To clearly explain the acceptance of Observers, including the assignment to units of their choice.

Listed below in order of preferred completion:

1. [MMH Observer Application](#) must be completely filled out and submitted to Staff Development.
2. Driver's License or State ID must be provided for identification purposes. If 17yrs. old, a copy of the parents DL or State ID must be presented.
3. Immunization Record must be presented for verification of Hepatitis B, TB Test, TDAP, and fully vaccinated for COVID 19 or approved exemption.
4. Observer is responsible for setting up an appointment with the Staff Development Office in Human Resources to complete online compliance training, and sign the confidentiality form.
5. MMH Observer Application, copy of photo ID, verification of immunizations, compliance training, and signed confidentiality form is required prior to issuance of an Observer Badge and permission to observe within the hospital, given *only* by Human Resources-Staff Development.
6. Staff Development will inform Police Department of the Observer's arrival for badge issuance. If the Observer misplaces badge, replacement fee is \$25.00.
 - All Observer badges must be returned to Staff Development Office, Clinical Manager on Duty, or Police Department at the end of the observation shift(s) with the hospital.
7. Staff Development Office will obtain a preceptor on desired unit(s) for the date/times selected by the Observer. Once schedule is set, Staff Development Office will notify Observer via email or telephone to confirm.
8. Staff Development Office must inform Observer of the Dress Code expectations.

Regulations: Human Resources-Staff Development, will maintain the acceptance of Observers, scheduling of Observers, and conduct of Observers. If at any time the Observer fails to complete any requirement in the application process, the request will be automatically declined. If at any time the Observer fails to notify Staff Development of their time at the hospital (schedule), the observation will automatically be terminated. If at any time the Observer fails to conduct themselves in a manner that follows MMH's Culture, the observation will automatically be terminated.

Revision number	Date	Description of Document or Document Change
4		Updated with required COVID vaccine or approved exemption.



Midland Memorial Hospital, Midland, TX 79701

MMH Observer Application

Contact Information

Full Name	
Street Address	
City, State & ZIP Code	
Home/Cell Phone	
Email Address	
Driver's License or ID	Copy Provided: Yes or No <i>(To be filled out by Staff Development)</i>
Immunization Record	Verified: Yes or No <i>(To be filled out by Staff Development)</i>
Current MMH Employee?	Yes or No
Emergency Contact Name	
Emergency Contact No.	
Emergency Contact Email	

Availability

Please select the days and list the times you are open to observe. *(Mon.-Fri Only!)*

_____ Monday	_____ Wednesday	_____ Friday
_____ Tuesday	_____ Thursday	<i>(Ex.0645-1245 Monday)</i>
<i>*Respiratory and Ultrasound have specific days/times. Be prepared for a makeshift schedule.</i>		

Interests

Tell us which areas you are interested in observing and what job position:

<input type="checkbox"/>	Administration	<input type="checkbox"/>	Mother Baby	<input type="checkbox"/>	Radiology/ Ultrasound
<input type="checkbox"/>	Critical Care Unit/ ICU	<input type="checkbox"/>	Oncology	<input type="checkbox"/>	Respiratory
<input type="checkbox"/>	Emergency Department	<input type="checkbox"/>	Ortho/ Neuro	<input type="checkbox"/>	Surgery/ OR
<input type="checkbox"/>	Endoscopy	<input type="checkbox"/>	Pediatrics	<input type="checkbox"/>	Total Joint Center
<input type="checkbox"/>	Heart Institute/ Cardio	<input type="checkbox"/>	Physical Therapy	<input type="checkbox"/>	Wound Management
<input type="checkbox"/>	Medical/ Surg.	<input type="checkbox"/>	Post-Surgical	<input type="checkbox"/>	Other

Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that I am responsible to setup an appointment with the Staff Development Office to complete HIPAA requirements for an observer status. Failure to submit completed application, Confidentiality Agreement, Immunization Record, and Photo ID will result in dismissal of my observer request.

Name (printed)	
Signature	
Date	
Confidentiality Agreement	Yes or No <i>(To be filled out by Staff Development)</i>

Our Policy & Mission

It is the policy of this organization to provide equal opportunities without regard to race, color, religion, national origin, gender, sexual preference, age, or disability.

Thank you for completing this application form and for your interest in observing with us, helping lead healthcare for a greater Midland.

Radiologic Technology Program
Observation Evaluation Form

Date: _____ Student Name: _____ Observation Site: _____

I am applying for Fall of 20_____

A clinical observation is designed to help the student gain insight about the Radiology Technology career field and to help determine if the Radiologic Technology is the right career path for the student. You will be expected to follow all HIPAA regulations and requirements. You will be expected to arrive in business casual attire and to behave in a professional manner, always. Remember, you are a guest at the observation site. Please call Windy at 432-221-1648 at Midland Memorial Hospital to schedule your observation.

To be completed by the radiology technology student:

1. List the names of examinations observed: _____
2. What are the names of the modalities you observed? _____
3. What did you find to be most interesting? _____

4. Was there anything that worried or scared you? If yes, what? _____

5. Is there anything you want to share with us about your observation? _____

A completed copy of this form will be included in the application packet that will be submitted to the Radiologic Technology Clerk by/before July 1st.

Student Signature

Date

This portion to be completed by observation site supervisor or clinical instructor prior to the student leaving the facility. The form will then be placed in sealed envelope and given to the student.

1. What time did the student arrive? _____ What time did the student leave? _____
2. Did the student wear business casual attire? Yes No
3. Did the student seem involved in the observation? Yes No
4. Did the student ask appropriate questions? Yes No
5. Did the student behave in a professional manner? Yes No

Comments:

Supervisor/Clinical Instructor Signature: _____ Date: _____
