

Midland College Pre-K Sub Board Meeting
Minutes
May 10, 2022

Present (P), Absent (A)

	Name and Title	Organization
<i>Voting Members</i>		
P	Ms. Becca Myers, Strategic Initiatives and Collaboration Coordinator	Educational Partnership of the Permian Basin
P	Ms. Pam Desparrois, Director of School Programs	Bynum School
P	Ms. Pattie Stewart, Child Care Program Specialist	Permian Basin Workforce Development Board
P	Ms. Linda Cowden, Secretary	Midland Board of Trustees
<i>Non-Voting Members</i>		
P	Dr. Denise McKown, Dean, Education and Early Childhood	Midland College
P	Ms. Lori Smith, Principal, Pre-K Academy	Midland College
<i>Attendees</i>		
P	Ms. Mechelle Jones, Liaison	Midland Independent School District

I. Welcome and Call to Order

Ms. Myers welcomed all via Zoom and called the meeting of the Pre-K Sub Board to order at 4:07 p.m.

II. Agenda/Approval of Minutes

The meeting minutes for the April 12, 2022 meeting were presented Ms. Myers. Ms. Stewart made a motion. Seconded by Ms. Desparrois. Motion carried.

III. Dean's Report

a. Monthly Financial Report

Dr. McKown stated QuickBooks is still being utilized in the office for Pre-K and Head Start financial reports. Dr. McKown explained she has not received the new budget allocations for the Head Start budget of \$124,000.00 which started April 1, 2022.

Dr. McKown explained two Pre-K teachers will be paid from the new Head Start budget with the possibility of one additional teacher to also be paid from the same budget account in the future.

b. Professional Development

The bid for the new Pre-K Academy building was accepted sooner than expected, and Midland College will be hosting a Breaking Ground Ceremony at the end of May.

IV. Principal's Report

- a. Staffing and Enrollment
Ms. Smith announced Pre-K Academy will be losing one staff member at the end of May.

- b. Initiatives
Home visits with Parents are close to being complete.

- c. Registration
Ms. Smith stated the Pre-K Academy has a significant waiting list for four-year-old enrollment. Ms. Smith also stated there is a high enrollment on girls versus boys, this year.
Letters to all families have been sent via email, regarding the wait list and enrollment.

- c. Head Start
Ms. Smith stated she currently has enrolled all forty of the required Head Start students. Ms. Smith also mentioned during this time last year the required Head Start enrollment had not been reached, and she is very proud of this year's progress.

- d. Wave 3 Progress Monitoring
Teachers are finishing all assessments and Ms. Smith will have more details and the new calendar to share for the June Pre-K Sub Board Meeting.

Upcoming Events

May 17 th	End of Year Program and Graduation
May 18 th	Last Head Start Parent Meeting
May 19 th	Last Day of School

V. Adjournment

Ms. Myers thanked everyone attending and announced the next meeting for the Pre- K Sub Board will be June 14th. Ms. Myers adjourned the meeting at 4:15 p.m.

Respectfully Submitted,

Sunney Schoeberlein, Education Division Secretary