

Midland College Pre-K Sub Board Meeting
Minutes
June 14, 2022

Present (P), Absent (A)

	Name and Title	Organization
<i>Voting Members</i>		
P	Ms. Becca Myers, Strategic Initiatives and Collaboration Coordinator	Educational Partnership of the Permian Basin
A	Ms. Pam Desparrois, Director of School Programs	Bynum School
P	Ms. Pattie Stewart, Child Care Program Specialist	Permian Basin Workforce Development Board
P	Ms. Linda Cowden, Secretary	Midland Board of Trustees
<i>Non-Voting Members</i>		
P	Dr. Denise McKown, Dean, Education and Early Childhood	Midland College
P	Ms. Lori Smith, Principal, Pre-K Academy	Midland College
<i>Attendees</i>		
P	Ms. Mechelle Jones, Liaison	Midland Independent School District

I. Welcome and Call to Order

Ms. Myers welcomed all via Zoom and called the meeting of the Pre-K Sub Board to order at 4:17 p.m.

II. Agenda/Approval of Minutes

The meeting minutes for the May 10, 2022 meeting were presented by Ms. Myers. Cowden motioned to accept the minutes. Ms. Stewart seconded the motion. Motion carried.

III. Dean's Report

a. Monthly Financial Report

Dr. McKown presented Pre-K and Head Start financial reports demonstrating how the Education Division office is now tracking and grouping expenditures using QuickBooks.

A question was raised by Ms. Myers during the financial review regarding the expenditures for Speech Pathology, a contracted service with Midland ISD for Head Start students.

Dr. McKown explained Speech Pathology pricing is usually between eight hundred and eleven hundred dollars per month, and the Head Start budget is reimbursed around sixty seven percent for this service.

Dr. McKown also noted Speech services are a requirement for Head Start students and the students and parents benefit, greatly. Services often include language screening, PLS 5 speech tests, and articulation screening.

b. Head Start Agreement

Dr. McKown explained the new Head Start Budget was effective as of April 1, 2022. This contract had been signed and approved. Carrie Altman the Head Start Director with South Plains Community Action notified that the reimbursement rate of \$3100.00 to \$4000.00 per student. 40 Head Start students are currently enrolled for the next school year.

Dr. McKown mentioned there is a possibility of Midland College Pre-K Academy becoming the primary site for all Head Start students in Midland County when the new PreK Academy building is complete. This would increase enrollment from 40 to 92 Head Start students.

Dr. McKown also stated after the new Head Start addendum was approved and signed, Carrie Altman called once again, and offered help with the new Pre-K Academy by providing a grant for instructional supplies. This grant cannot be used for brick and mortar of the new building; however, it may be used to purchase new classroom furniture for all sixteen of the new Pre-K classrooms. Conditions in the grant require all furniture to be purchased by March 31, 2023. and purchases must be delivered by May 31, 2023, or sixty days after the budget closes. One arising issue from the purchasing and delivery deadline is storage for the new furniture since the new Pre-K Academy will not be completed during this timeframe. Dr. McKown mentioned there was a discussion with Dr. Kennedy about storage pods possibly being used on campus to help with this issue.

Dr. McKown also mentioned there will be a Teacher's Assistant added to the Head Start budget for payroll.

c. Pre-K Calendar **2022-2023**

Dr. McKown presented the new **2022-2023** Pre-K school year calendar.

Dr. McKown also explained initially the Pre-K calendar has always been aligned with the Midland Independent School District's calendar out of consideration and convenience for parents with more than one child attending both Midland College Pre-K and other schools in the district; however, MISD has been using an intercessional calendar which is not aligning well with the Pre-K calendar. This year, changes were made to more closely align the Pre-K school year calendar with the Midland College school year calendar.

The **2022-2023** Pre-K calendar was motioned for approval by Ms. Cowden. Seconded by Ms. Stewart. Motion carried.

d. Corrective Action Plan

Dr. McKown stated in the beginning of the month of May she met with Ms. Smith to review the end of year Wave 3 data. The data revealed Pre-K students did not meet performance goals required by the district.

In an agreement with M.I.S.D, 80% of the enrolled four-year-old students must score a 44 in Social and Emotional Behavior. The data reported only 62% of Pre-K students met this goal.

Under Professional Measure III 86% of four-year-old students were required to know a minimum of forty letter sounds and only 62% met this goal.

Under Professional Measure IV (Math) 85% of four-year-old students must be proficient in an end of year standard base assessment and 71% met this goal.

Three-year-old students on an age-based test on knowledge of a minimum of twenty sounds needed 75% for a pass rate and 71% met this goal.

Dr. McKown explained she met with Dr. Kennedy to discuss the reported Wave 3 data and explore any corrective actions. Dr. McKown presented an excel document graphing the recorded data and noting the time of year the assessments had been administered. The discovery showed assessments administered during the middle of the year all met performance goals with the exception of one student in the Social and Emotional Behavior testing, compared to the assessment administered at the end of year, where six students regressed from the middle of year assessment.

Dr. McKown noted this data indicates there could be inconsistency and the need for assessment training.

Dr. McKown presented a Corrective Action Plan outlining action steps and expectations. One action step includes hiring an Executive Director for Early Childhood Education by July 18th, 2022 to be present and offer support and training to teachers and the principal in instruction and assessment.

The Executive Director will work closely with the MISD Behavior Specialist and schedule training for Positive Behavior Intervention to be implemented as soon as possible.

The Executive Director and Principal will schedule monthly touchpoints with MISD Early Childhood team to address any training needs that are needed.

The Principal and Teachers will complete the Reading Academy during the 2022-2023 school year, even though this is not a TEA requirement for Pre-K teachers yet. They will also continue to participate in monthly Conscious Discipline training to help support social and emotional development.

Dr. McKown explained the importance of continuing education and training for teachers. Dr. McKown continued to explain the Executive Director, Principal, and Pre-K teachers will work with the district's special education department for special support and to be more familiar with special education laws, including the importance of students having fair opportunities without being over identified.

Dr. McKown announced the Pre-K Academy will have a counselor starting in August who will also be helping with social skills individually and in the classroom.

A vote for the Corrective Action Plan was tabled due to being out quorum. An email vote was discussed for an approval or rejection at a later time.

I.V. Principal's Report

a. Staffing and Enrollment

Ms. Smith announced Pre-K Academy will be losing one part time staff member at the end of May. She is waiting until after Summer to be sure there is still a need to fill this position.

Ms. Smith stated the lottery for enrollment has been completed, and families have been informed. This year's online registration is required through Skyward is to be completed by parents/guardians. We have always input the enrollment information for the parents since it has always been a small group of students. With the expected growth in enrollment for the 23-24 school year, Skyward registration completed by parents and guardians will be more convenient for all.

b. Initiatives

Pre-K Academy has received a "Grants for Great Ideas" grant from MISD. This has been used for purchasing books, which have already delivered. Ms. Smith will have special guests coming to read at the Day Care where her students are also for the summer. So far, the special readers are the MISD Superintendent and Heath the Firefighter, who will be arriving in a fire truck to read to students.

Ms. Smith mentioned four Pre-K teachers and two assistant teachers are attending the ATYC conference in San Angelo, next month.

c. Head Start

Ms. Smith reiterated all 40 of the required Head Start students are enrolled for the next school year.

Ms. Smith also announced she will be attending the Summer Partner Training in Lubbock on July 20th.

Upcoming Events

<i>August 1st - 5th -</i>	<i>Inservice Week and Teacher Home Visits for new students</i>
<i>August 6th -</i>	<i>Orientation</i>
<i>August 9th -</i>	<i>Meet the Teacher</i>
<i>August 10th -</i>	<i>First Day of School</i>

IV. Adjournment

Ms. Myers thanked everyone.

The next meeting for the Pre-K Sub Board is yet to be determined for the next calendar year.

Ms. Myers adjourned the meeting at 5:01 p.m.

Respectfully Submitted,

Sunney Schoeberlein, Education Division Secretary