

**Midland College Pre-K Sub Board Meeting  
Minutes  
September 24, 2024**

Present (P), Absent (A), Virtually (V)

	<b>Name and Title</b>	<b>Organization</b>
<i>Voting Members</i>		
A	Ms. Becca Myers, Strategic Initiatives and Collaboration Coordinator	Coterra
P	Ms. Pattie Stewart, Child Care Program Specialist	Permian Basin Workforce Development Board
P	Ms. Linda Cowden, Secretary	Midland Board of Trustees
P	Ms. Jill Rivera, Chief Instructional and Federal Programs Officer	Region 18 Education Service Center
P	Mr. Ed Mayberry, Sales Coordinator	Midland Chamber of Commerce
<i>Non-Voting Members</i>		
A	Pervis Evans, Dean of Public Service	Midland College
P	Ms. Lori Smith, Principal, Pre-K Academy	Midland College
P	Ms. Amber Harmon, Executive Director	Midland College
<i>Attendees</i>		
P	Geta Mitchell, 1882 Liaison	Midland Independent School District
P	Kim Gamboa PK Director	Midland Independent School District
P	Leslie Goodrum ECE Consultant	Midland College

**I. Welcome and Call to Order**

Mrs. Leslie Goodrum welcomed everyone and called the meeting of the Pre-K Sub Board to order at 4:06p.m.

4 of the 5 board members were in attendance, therefore a quorum was met for voting purposes.

All individuals in attendance introduced themselves.

**II. Agenda/Approval of Minutes**

A motion to approve the May 14, 2024 minutes of the Pre-K Sub Board was brought to the table by Linda Cowden and seconded by Pattie Stewart. The motion was approved with a 4-0 vote.

**III. Dean of Public Service Report**

- a. Pervis Evans was introduced as the new Dean of Public Education. He will be the representative of the Department of Education, replacing Dr. Denise Yorkman
- b. He was called out to another meeting and was unable to attend. He will give a department of education update in November.

#### **IV. Executive Director's Report**

##### a. Fall Update

New Executive Director Amber Harmon began August 1, 2024. Amber shared with the sub board her first two months on the job. She has tackled many tasks including: instructional framework, calibrating classroom walkthroughs, and aligning TTESS and TPESS evaluation instruments for staff.

##### b. Corrective Action Plan

Amber explained the 'Corrective Action Plan' for Midland ISD. She discussed the areas that were not met on the CLI Engage assessments. Discussion was held between board members, Amber Harmon, Leslie Goodrum, Kim Gamboa and Geta Mitchell in regard to Pre-K Academy's goals for the 1882 charter contract. The sub board entertained holding a board workshop to revisit the current goals. Geta explained the process to adopt new goals for partner schools.

##### c. Conflict of Interest/Volunteer

Board members were asked to complete the Conflict of Interest forms. They were also asked to complete the online 'Raptor' volunteer form for Midland ISD.

#### **V. Principal's Report**

##### a. Enrollment

Mrs. Harmon stood in for Ms. Lori Smith who had a scheduling conflict. She reported that current enrollment at Pre-K Academy is at 214 students. Pre-K 3 has 100 students, which is 2 short for capacity. Head Start is interviewing families to fill those vacancies. Pre-K 4 has 114 students enrolled, which is 6 short of capacity. The vacant 4-year-old seats need to be tuition or pre-k eligible. There are no Headstart seats available at this time.

##### b. Head Start Status

Head Start completed the Health and Safety Audit, all passed compliance. Fire Safety audit was complete with a couple of minor infractions. Work Orders have been placed with Midland College Maintenance Department.

##### c. Data & Assessment Update

CLI Engage Testing is in progress. All subtests required by Midland ISD have been submitted. Additional sub test required by Head Start will be completed by September 30th. No final progress monitoring data is available yet.

d. PTA Charter

On September 12, 2024, Midland College Pre-K held a meeting to begin the process of creating a local PTA. Twenty-six people attended the initial meeting and 35 joined the same evening. Four Officers were elected as President, Vice President of Membership, Secretary and Treasurer. The officers will open a bank account at Community National Bank. A membership drive will be held in October in conjunction with Midland College Trunk or Treat.

e. Parent Involvement

Meet the Teacher was held on August 13, 2024. Parent Conferences will be held in September and October. Trick or Treating at the Chap Center will take place on Halloween and parents are invited to accompany their child as they visit different Midland College Departments. Various other activities will occur during the year including Math Night in January, Blockfest in February, and Bingo for Books in March. An effort to move towards on campus evening events will be a priority. In May, end of year home visits will take place as well as Pre-K Graduation at the Chap Center.

Discussions were held around hosting in person campus tours during the spring to promote the campus in efforts to increase the number of applicants. Our hope is to have our enrollment mirror the original endeavor of the charter which was 1/3 head start, 1/3 pre-k eligible and 1/3 tuition students and reach maximum capacity. Geta Mitchell explained to board members how the Apply Midland and Skyward systems work for applications and enrollment.

**VI. Adjournment**

Mrs. Harmon adjourned the meeting at 4:54 p.m.

The next sub board meeting will occur in November, followed by meetings in February and June of 2025.

Respectfully Submitted,

Leslie Goodrum

Former Executive Director

Early Childhood Education